

**AKRON-FAIRGROVE SCHOOLS
THREE YEAR**

TECHNOLOGY PLAN

July 2009 – June 2012

Contact Person

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**Technology Planning Committee
2009-2012**

Tech Plan URL: http://www.akronfairgrove.org/document/page_1_TechPlan-09-12.pdf

AKRON-FAIRGROVE SCHOOLS

DISTRICT PROFILE

The Akron-Fairgrove Schools serve 298 students in two sites. An elementary school serving grades K-6 is located in Akron, and a secondary school serving students in grades 7-12 is located in Fairgrove. Each building has its own principal, and the district has 42+ personnel. The district's teaching staff is comprised of 18 certified teachers with approximately half of them having a Masters Degree.

The school district covers approximately 125 sq. miles with four major bus runs carrying students to school.

The community is a place of family life in a safe un-crowded caring atmosphere. The district is located in Michigan's "Thumb" area, heart of fertile farmlands with many people working outside of the community.

The Akron-Fairgrove School District has a vision of graduates of its educational system as individuals who have developed the necessary attributes that will enable them to become happy and successful adults.

School Buildings

- Akron-Fairgrove Jr/Sr High School
2800 North Thomas Road
Fairgrove, Michigan 48733
Telephone: (989) 693-6112
Fax: (989) 693-6160
- Akron-Fairgrove Elementary School
4335 Lynn Street
Akron, Michigan 48701
Telephone: (989) 691-5141
Fax: (989) 691-1022

Akron-Fairgrove Schools

Technology Plan

Background of the Akron-Fairgrove Schools technology planning initiative;

The first “official” technology planning committee was formed during the 1995-96 school year. The major focus of this beginning group was to plan for two new computer labs, one for the high school and one for the elementary school. At the beginning of the 1997-98 school year, a larger committee formed from parents, staff, and community business people to develop a 5-year technology plan that would address all aspects of technology. In September 1999, the voters of the district passed a bond issue that included monies for technology. The district was also the recipient of a technology literacy grant. Wireless computers, computers for teacher’s room, and a laptop lab was implemented, several programs were purchased with the monies from the grant and bond issue. The Internet was implemented with T1 lines. In 2003 USF funding and NCLB requires a district technology plan to be no longer than 3 years in length. The district is continuing to build their technology program with new computer labs, several new educational and curriculum programs for grades K-12.

Akron-Fairgrove Schools technology vision/mission statements:

School Mission Statement

The Akron-Fairgrove School is committed to do everything it can to create an academic, orderly, equitable, friendly, and positive environment to prepare all students for a good and productive life.

Technology Mission Statement

The mission of technology in the Akron-Fairgrove Schools is to support the delivery of its curriculum offerings by providing a level playing field with the world, lifetime skills, exposure to and appreciation of future possibilities, integration of all learning aspects, intertwining of all curricular areas and removing boundaries or limits to accessing resources.

Technology Vision Statement

The vision of technology in the Akron-Fairgrove Schools is to provide adequate availability of educational technologies to facilitate instruction, insure that all students will become technologically literate, provide an awareness of career possibilities and interconnect the school with students’ homes and the local and global community.

How the Akron-Fairgrove Schools technology plan ties in with the district mission and school improvement plan:

Delivery of K-12 instructional experiences is the primary function of the Akron-Fairgrove School District. School improvement goals have been identified in the School Improvement Plan as follows:

Student outcome Goals:

1. Student will improve computer skills to support curricular goals
2. Students will increase positive communication skills with staff, parents, and peers
3. Students will increase ability to make sound judgments about themselves, their community, and their state and nation
4. Students will improve MEAP scores

Student success in their educational endeavors in this information age will depend upon their ready access to information resources. The purpose of this technology plan is to provide a technology framework through which student access to information resources, for accomplishment of the school improvement plan goals listed above, will be facilitated by provision of appropriate technologies, technology systems, support staff and media resources.

Major Goals of the Akron-Fairgrove Schools Technology Plan

- Enhance voice, video and data access in and among all buildings.
- Effect access to and the productive use of appropriate technologies by all staff.
- Institutionalize a process for continual integration of new technologies and training for their use.
- Provide adequate technical support staff for all Akron-Fairgrove Schools employees.
- Effectively train staff and community (School, business and industry, etc.) in the use of technologies.
- Continually use and integrate technologies into the learning process via all curricular areas.
- Increase collaboration with the community.
- Recruit sources to provide technical support and resources.
- Seek additional funding sources.
- Dedicate an area in the present budget to include technology.

Goals for Akron-Fairgrove Schools Teachers and Students

- Teachers and support staff will expand their technological knowledge.
- Teachers will integrate technology across the curriculum.
- Teachers will collaborate with community members to provide “real world” learning experiences.
- Students will become proficient in technological skills.
- Students will utilize technological opportunities.

Evaluation

- Formative input through annual surveys of staff, students, and community.
- Annual evaluation by external consultant (walk through evaluation)
- Informal feedback from staff, students, and community.
- Annual review of the technology plan, goals, and objectives by the technology committee.

Consortium Acknowledgement

Consortia to which the Akron-Fairgrove Schools belongs include:

Consortium

- Tuscola Intermediate School District
- MiCTA

Contact Person

Carol Socha, Superintendent
Robert Frost, Tuscola ISD
Gary Green, Executive Dir.

Local District Technology Plan Summary

District: Akron-Fairgrove Schools

	<u>Active</u>	<u>Planned</u>	<u>None</u>
Internet Access - Admin. & Staff	Yes		
Internet Dial-in	Yes		
Internet Frame Relay Transmisson	Yes		
Internet T-1 Transmission	Yes		
Interactive Video	Yes		
District Compatibility Among Technologies?	Yes		
District Professional Development Plan?	Yes		
District-wide Technical Assistance?	Yes		
Curriculum Integration Plan?	Yes		
Consortium Membership	Yes		
Video Conference Cart		Yes	
Fiber Optics Connection		Yes	

Technology Planning Team

Name

Position:

- Joe Candela Superintendent
- Rebecca Crosby Principal, Akron-Fairgrove Elementary
- Joe Candela Principal, Akron-Fairgrove Jr/Sr High School
- Cathy Gaeth Branch Manager, Northstar Bank
- David Lovely Vice President, Northstar Bank
- Andrew Beauvais Teacher, High School
- Ron Thomas Business Owner
- Mark Cockerill Teacher, Elementary and AFEA President
- Larry Haubenstricker Director, Fairgrove Twp. Library

Technology Needs Assessment

Technologies being used in the district include, in order of most to least used according to a recent survey: Internet e-mail, computer, photocopier machine, video cassette recorder/player, telephone, overhead projector, television, cassette tape/CD player, camera, video camcorder, opaque projector, typewriter, fax machine, record player, laser video, graphing calculator various software programs.

Current staff skills in technology, from responses to a recent survey show:

56% intermediate level (e.g. computer software, basic word processing, camcorder use)

32% advanced level (e.g. Internet, scanner, digital camera, networked computer system)

12% beginning level (e.g. telephone, photocopier, tape player, recorder player, VCR)

12% between beginner and intermediate level

4% between intermediate and advanced level

Teachers have indicated the following needs, in order of high (underlined) to low need, to effectively integrate technology into the curriculum:

Technologies: Fiber Optics, updated computer lab, scanner, video camcorder, computer, digital camera, laser video, fax, laser video, camera, printer, additional software

Training: Internet Web browsing, coordinating software with curriculum, scanner, software installation, e-mail, word processing, laser video, basic computer operation, fax, video camcorder, telephone, experiment with new technologies and Web page, self-contained lab unit.

Current staff development opportunities related to technology includes: Computer in-service, higher education courses (by individual teacher choice), Tuscola Area Skill Center computer courses.

The persons currently responsible for implementation of technology in the district are building principals, computer instructors, and building technology coordinator:

Jr/Sr High:

Joe Candela, Jr/Sr High School Principal

Andrew Beauvais Technology Coordinator

Elementary:

Rebecca Crosby, Principal

Mark Cockerill, Teacher and Technology Coordinator

Technology-related curriculum applications currently in use include TV Channel One, and the above listed items from the recent survey.

Existing regional infrastructure is provided by the Regional Educational Media Center – Region 10, located in Cass City and serving Huron, Sanilac and Tuscola counties.

Services include: media purchase-shelving-catalog-scheduling-loan-inspection-delivery and pick-up, equipment maintenance-repair-pickup and return, technology and supplies

cooperative purchasing coordination, graphic production, workshops and in-services, Thumb Area Television (ITFS) one-way broadcast to local cable company channels) for 2-way video between Saginaw Valley State University and other compressed video sites.

Akron-Fairgrove Schools is part of a larger consortium and its local infrastructure design ties in with a larger regional design as shown above in “Consortium Acknowledgement” and later in the “Collaborations” section.

Infrastructure Plan Supporting the District Mission, Goals and Strategies

1. Akron-Fairgrove Schools proposed network. Akron-Fairgrove Schools will strategically align resources to provide opportunities like:
 - shared academic and administrative resources
 - enhanced curricular choices for students (via ITV, Internet/Web, satellite)
 - compatible standards among all schools within the district
 - high speed data and communication exchange for administration and instruction
 - access to the Internet/World Wide Web
 - access to higher education offerings
 - electronic delivery of video, CD ROM and software resources
 - electronic links to area library, business, industry and governmental agencies
 - video conferencing for meetings and staff development
 - Internet account management
 - local online forum for student projects and teacher collaboration. Implement software for parents to be able to go online and access their child(ren's) progress, grades, attendance.

2. The following is a summary of the Akron-Fairgrove Schools' updated network design for voice, video and data cabling is supplied to each classroom (in both buildings), the media centers, and offices. All computers in both buildings are networked to a common server located in the central office (in the high school building). The common server will also provide access to the internet through a high-speed connection. The elementary school and the high school will have separate media retrieval systems so that announcements and events are broadcast to the appropriate audience.

The design is based upon the present two-site design. The network design will be re-evaluated at various stages of the school year.

Curriculum Integration Plan

Akron-Fairgrove Schools will address instructional technology integration across The curriculum in the following ways:

1. The curriculum design is driven by the goals and performance indicators for student learning in technology as defined by the Akron-Fairgrove School District with the Michigan Department of Education Curriculum framework serving as a guide to this process.
2. Through voice, video and data technologies and software students and teachers will be able to access global resources deemed valuable to delivery of instructional concepts and exercises to all classrooms.
3. The learning needs and interest of the students are considered in the design of the curriculum.
4. The curriculum will be clearly articulated to support a shared vision for student learning.
5. Curriculum development will provide for the inclusion of specific technological uses.
6. Through professional development instructors will be trained in the use of effective instructional strategies to help students understand and apply technology.
7. The advantages of integrating applications of technology in teaching strategies and learning activities will empower teachers to provide students with learning experiences that would be impossible or difficult to achieve without technology resources.
8. Software and licenses will be bulk purchased and accessible from a common file server or source.
9. Effective instructional strategies and learning activities will be employed to help students understand and apply technologies meaningfully.
10. The total K-12 curriculum will be regularly evaluated with corresponding improvements being written into plan revisions.
11. Information technology resources will be employed to expand curricular support services and strengthen assessment, tutoring, assisting devices, enrichment, and enhancement.
12. The assessments employed will evaluate student achievement of essential Knowledge and skills needed to achieve with technology.

- 13, The Akron-Fairgrove Schools have access to on-line education through Genesee Network for Education Telecommunications. All admission guidelines are followed.
14. A software package “Power School” has been installed on the web page. This program will be for parents to logon the Internet, use a personal password and be able to access their student’s records.

Our curriculum will be reviewed annually. Revisions will be made on an ongoing basis as needs become apparent through assessment data. Necessary revisions will be made to accommodate all students. Achievement task lists will be used and reviewed at the elementary level (K-6), as well as online testing for Jr/Sr. high level students to help measure technology literacy in an effort to achieve the standards as required by NCLB. MEAP, MET, MAP, and textbook software will be used as a resource of measuring academic achievement. Staff will continue to attend in-services for additional training on integrating technology into their curriculum to further enhance the quality of our education. Data, surveys, and records will be used as tools to target areas which call for improvement

Technology Delivery

Each building has a computer lab available for classroom use with teacher instruction. High speed internet connection is used in each lab. To assist in the instruction, a data projector is available in all labs. Camcorders, digital cameras, large monitors, DVD/CD players available for sign-out use through the media center in both buildings. Accounts are active with United Streaming for all teachers to use the service. Two media center computers in the high school are reserved for students participating in Michigan Virtual High School Courses. Career Cruising accounts are used for Freshman Focus students researching career interests. A Polycom unit is available for use through the Tuscola ISD for distance learning appointments.

Collaborations

Collaborations the Akron-Fairgrove Schools has with adult literacy service providers to maximize the use of technologies include:

- Tuscola Intermediate School District Carol Socha
- Akron-Fairgrove Schools Joseph Candela, Superintendent
Robert Frost, Tuscola ISD
- MiCTA Gary Green, Executive Director

The Akron-Fairgrove Schools will continue to work closely with the following adult literacy service providers:

- SVSU distant learning classes
- Tuscola Technology Center, Caro evening classes

Other potential adult literacy collaborations to be explored will be:

Great Lakes College, Caro
Baker College, Cass City
Local adult evening courses
Accelerated and Dual Enrollment High School Classes via TATV

The Akron-Fairgrove Schools share Internet services with the Fairgrove District Library. The Akron-Fairgrove Schools and District Library share information. Parents can access the Internet and go on-line for student and school information. The Akron-Fairgrove Schools are always striving to have a better learning program for adults in the district.

Professional Development

The Akron-Fairgrove Schools professional development plan goals include:

- improving student achievement
- improving administrators, teachers, staff and student competence with technology
- implementing technology tools into new and existing curriculum and instruction
- providing improved technology planning within the district
- creating pilots and model projects for utilization of technology in learning
- creating a learning community with respect to technology and education
- enabling students to become quality users of technology

The Akron-Fairgrove Schools professional development plan will:

- involve participants in planning professional development
- assess needs and assure a sound planning process
- garner commitment and support from staff and district leadership
- plan for adequate time, funding (30% of technology expenditures budgeted) and information technology resources to support the design and delivery of professional development programs and follow-up assistance
- provide continuity of programs over time
- provide clear expectations for program participants
- provide a conducive environment for learning
- provide flexible scheduling and options for participants
- provide effective trainers/presenters
- use effective follow-up strategies
- use sound evaluation procedures

Akron-Fairgrove Schools is committed to continuing professional development that will enhance and improve student learning. We will maintain the focus on technology training that improves how we integrate technology into our curriculum. Strategies of providing this training will include: reserving funds annually for available conferences and presenters; setting aside a portion of our scheduled in-service days to address technology issues, appropriate surveys to convey ongoing needs, scheduled speakers, and hands-on onsite training labs. The Technology Coordinator will continue to provide one-on-one staff training as needed. When a new program or software application is introduced we will provide the necessary training to ensure maximum use and productivity. In an effort to meet state and national standards for technology competencies, we will strive to further educate all our staff according to their individual positions in our district, including teachers, principals, administrators, Para-professionals, technology positions, and library personnel.

The following supporting resources will be available to ensure the effective and successful use of technology: printed resource manuals for district software applications; printed materials and instructions for various software programs; access to REMC

materials; video training resources through the library; informational and instructional links through the school county list-serve groups; online subscription service for United Streaming access; and TISD and REMC support services.

Technical Assistance

Akron-Fairgrove Schools plan for addressing technical issues is to include:

1. Continuously updated information technology resources that are reviewed annually for their effective support of student learning. Ineffective resources will be withdrawn. Hardware will be reviewed within at least five years of its purchase date for upgrading or possible replacement and annually thereafter.
2. Equipment will be inspected and provided routine maintenance at least annually by properly trained technical personnel hired or contracted to perform maintenance and repair. Emergency repairs will be made promptly with documented records of upgrading, inspections, maintenance and repair having been performed.
3. Comprehensive security systems will be employed to safeguard the Akron-Fairgrove Schools information technology equipment and resources.
4. An up-to-date inventory will be maintained of all information technology resources – hardware, software, print and other resource materials, which will be classified, catalogued, marked and included in a database record for management purposes.
5. Well-defined logistical policies and procedures will be developed and employed for the management and coordination and use of information technology resources within and between buildings.
6. Adequate insurance coverage will be provided for hardware, software, print and other resource materials and liability.
7. Participation with Zimco technical personnel services and through them to the newly forming Greater Thumb Area Telecommunications collaborative technical services.
8. Each building will be designate a technology coordinator for training and support of staff, access to outside technical support services, attendance at conferences and workshops, and implementation of the above.
9. Strategies to increase access to technology, will be implemented with classes for all staff members, set times that will be compatible for personnel that work late afternoons or evenings.

Coordination of Resources and Funding Plan

Akron-Fairgrove Schools will access available sources of funding to implement this plan from the following sources:

Federal

- Universal Service Fund discounts (70%)
- Title I
- Other Federal Grants (if available)

State

- Possible use of special fund allocations
- Grants

Local Money

- Budgeted general funds in a technology line item

Three Year Technology Plan Budget Overview

This budget is based on availability of Universal Service Fund, grants and other monies received for infrastructure. The technology committee would like to take advantage of any monies that is available for the 2009-10 school year.

2009 - 2010 Budget	General	USF
Internet	5,000.00	6,750.00
Professional Development	1,000.00	0.00
License/Renewals	12,000.00	0.00
Servers & Switches (Contingent on USF Funding Status)	2,000.00	0.00

2010 - 2011 Budget	General	USF
Internet	5,000.00	6,750.00
Professional Development	1,000.00	0.00
Hardware Fairgrove Instructional Lab	5,000.00	0.00
License/Renewals	12,000.00	0.00
Servers & Switches (Contingent on USF Funding Status)	2,000.00	0.00

2011 - 2012 Budget	General	USF
Internet	5,000.00	6,750.00
Professional Development	1,500.00	0.00
Hardware Akron Lab	2,500.00	0.00
License/Renewals	12,000.00	0.00
Servers & Switches (Contingent on USF Funding Status)	2,000.00	0.00

2009 -2010 Summaries

Implement new student management package “Power School”.
 Purchase New Server to run “Power school”.
 Make “Internal Connections” Purchases if district qualifies for that particular USF eligibility that funding year.

2010 - 2011 Summaries

Implement new Computer based training (K-12) to replace CCC.
 Introduce Parent Logins for “Power school”
 Purchase new machines in computer lab in the Akron Elementary Building.
 Examine Distance Learning opportunities
 Make “Internal Connections” Purchases if district qualifies for that particular USF eligibility that funding year.
 Training for staff members
 Consider Fiber or Wireless connectivity to Tuscola ISD

2011 - 2012 Summaries

Purchase new machines in computer lab in the Jr/Sr High School.
 Examine Distance Learning opportunities
 Make “Internal Connections” Purchases if district qualifies for that particular USF eligibility that funding year.
 Training for staff members
 Consider Fiber or Wireless connectivity to Tuscola ISD

Tech personnel are always recommending upgrading of our tech equipment and recommending time lines.

Evaluation

This district recognizes the need for monitoring and evaluation to ensure effective technology integration into curriculum and instruction. By acting on the results of our monitoring efforts, we will strive to increase the ability of our teachers to teach, and enable students to reach state and national academic standards as required by the NCLB.

Strategies by which we will measure this progress (or lack of) will include: online assessment (NETS Online Technology Assessment); software assessment tools NWEA, MEAP results; and staff evaluations which include technology use.

The evaluations of our progress and teaching effectiveness will occur at least once per year by the administration. Areas needing improvement will be further addressed by the administration and Technology Committee through a Professional Development Plan which will provide additional training customized to individual needs. The administration and Technology Committee will continue to research tools of measuring the success of our technology use to enhance the learning experience and reach or exceed required standards.

Akron-Fairgrove Schools

SUCCESS OF GRADUATED STUDENTS

Success can be measured in a number of ways. The Akron-Fairgrove mission is to prepare all its students for a good and productive life. We believe the school is successful in this endeavor. Over 80% of our graduates go on to higher education.

Instead of naming individuals who have attained high status in life, we would like to focus attention on the many successes of all our graduates.

They are parents who have raised fine families, farmers, teachers, lawyers, doctors, computer analysts, bookkeepers, accountants, photographers, writers, nurses, technicians, self-made entrepreneurs, supervisors in various businesses, artists, electronic specialists, government leaders and many other walks of life to numerous to mention.

Akron-Fairgrove Schools

SCHOOL ACCOMPLISHMENTS

- Drop out rates below 1%
- Over 80% of graduating students go on to higher education
- Computer labs at both elementary and high school sites
- Computers are in every classroom
- Portable laptop lab
- Curriculum development to align with national and state goals and objectives
- Standards and benchmarks identified to provide all learners with a solid foundation of skills, knowledge, and understandings that are necessary for their continual growth success as students within the Akron-Fairgrove School setting, and as adults in society.
- TV – Channel 1 at the secondary school
- Educational TV
- Strong athletic program.
- Parent involvement and participation
- Well defined discipline and attendance policy
- Organizational initiatives such as block scheduling and multi-age education
- Active School Improvement Teams
- Active involvement in the School-to-Work Program

APPENDIX B

Akron-Fairgrove Schools

Summary of Hardware

Superintendent/Central Office

- 3 Dell P4 Computers
- 1 Laptop
- 1 Buffalo Terrabyte Backup Station
- 1 Hewlett-Packard LaserJet Printer
- 1 Toshiba eStudio 50f
- 1 Cannon Scanner

Jr./Sr. High School

(Computer Labs)

- 47 Dell P4 Computers
- 3 Premio P4 Computers
- 2 Hewlett-Packard LaserJet Printers

(Library)

- 4 Dell P4 Computers
- 1 Premio P4 Computers
- 1 Hewlett-Packard LaserJet Printer

(Staff)

- 23 Dell P4 Computers
- 3 Premio P4 Computers
- 2 Hewlett-Packard LaserJet Printers
- 1 Xerox Phaser 6100
- 3 DeskJet Printers

Akron-Fairgrove Network Equipment

- 2 HP Proliant ML370- Servers
- 1 HP Proliant DL380x2 Server
- 1 HP Proliant ML350 Server
- 2 APC Battery backup
- 4 Netgear Switches
- 10 3Com Switches
- 4 Cisco Switches
- 4 Ciso Aironet Wireless Bridges
- 1 100 foot Tower
- 2 Wireless Access Points
- 1 Sonic Firewall

- 1 KVM Unit
- 3 Grid Antennas

Elementary School
(Computer Lab)

- 31 – Dell P4 Computers
- 1 Hewlett-Packard LaserJet Printer
- 1 Hewlett-Packard LaserJet Color Printer

(Library)

- 3 AOpen P3 Computers
- 1 Dell P4 Computer
- 1 Hewlett-Packard LaserJet Printer

(Read Naturally Lab)

- 17 Aopen P3 Computers
- 1 Premio P4 Computer

(Staff)

- 11 Dell P4 Computers
- 3 Hewlett-Packard LaserJet Printers
- 8 Premio P4 Computers
- 1 Lexmark E120 Printer

AV Equipment goes here

- 7 Filmstrip Previewers
- 14 Overhead Projects (10 in classrooms)
- 5 Filmstrip Projects
- 12 Filmstrip Projects with Cassette Players
- 2 Filmstrip Projects with record players
- 2 Record Players
- 2 Opaque Projector
- 1 Listening Center
- 13 Cassette Recorders
- 1 Slide Projector Kodak Ektagraphic
- 1 Physical Globe
- 1206 Filmstrips & Kits
- 102 Recordings
- 290 Cassette Tapes
- 7 Games
- 7 Slide Sets
- 23 Transparencies
- 2 Traveling 25" Monitors with VCRs
- 8 VCRs (1 older and 3 newer in classrooms)
- 6 Video Disc Players in 2 classrooms

- 68 Prerecorded Video Cassettes
- 9 TV's
- 1 Movie Camera
- CD-ROM
 - Encarta 95
 - Bookshelf
 - Monarch Notes
 - Battle Chess
 - Mammals
 - Timetable of History
 - Time Almanac 1990
 - 1994 World Almanac
 - New Grolier Electronic Encyclopedia
 - Software Toolworks World Atlas
 - ACT
 - Microsoft Dogs
 - World Book Encyclopedia
 - Spectrum Winnebago Library Software
 - SIRS Reasearcher

AKRON-FAIRGROVE SCHOOLS

COMMUNICATIONS/PUBLIC RELATIONS

The Akron-Fairgrove Schools will communicate technology initiatives to the community, staff, students and others in the following ways:

- The Technology Planning Committee will have representatives from the various stakeholders who will act as a conduit to and from the persons in their deliberations and recommendations to the Board of Education.
- Local news media will be employed through the use of media releases and public service announcements to solicit input and to disseminate information. The district will regularly report progress and needs, and will solicit support of technologies and supportive programs.
- District and community web pages will be developed and updated with contemporary information.
- Parents and community members will be encouraged to use school technologies in their adult training and interest group meetings in conjunction with the school.
- Representatives will be provided to make presentations to community organizations, churches, business, industry and governmental meetings.
- Community members can access the Akron-Fairgrove Schools web page from the district library

Akron-Fairgrove Schools recognizes the important of monitoring the staff and student use of technology and will continue to annually revise and enforce the Acceptable Use Policy in respect to the existing federal requirements for privacy and Internet safety as enforced through the Children's Internet Protection Act (CIPA). These policies are in effect for all computer use throughout the district.

All district staff plays an active role in monitoring the district's computer use. Below is our current Acceptable Use Policy as updated and printed annually in our student handbook. This policy requires signatures from the student and parent. Student accounts are locked prior to the start of school each year and activated as the signed AUP's are turned into the office. The consequences of a violation are stated in the AUP and enforced district wide.

AKRON-FAIRGROVE SCHOOLS INTERNET AND NETWORK ACCEPTABLE USE POLICY

Privilege

Users may access available Internet resources to facilitate learning and enhance educational exchange.

Responsibilities

1. Users are responsible for utilizing District Internet technology only for facilitating learning and enhancing educational information exchange based on District curriculum and instructional goals.
2. Users must comply with etiquette rules including restriction of others' use of the Internet network, conservation of time and file space.
3. Users are responsible for maintaining the privacy of passwords and are prohibited from publishing or discussing passwords with other system users.
4. Users are responsible for maintaining appropriate use of electronic mail. Violation of privacy and inappropriate communications received will be promptly reported to the program instructor.
5. Users are prohibited from Internet and district technology for private gain or product advertisement.
6. Users are responsible for properly using and caring for hardware and software within Internet access labs and classrooms.
7. Users are prohibited from installation of computer viruses on District equipment. Users are responsible for using the virus protection software maintained on the network to further prevent the transfer of computer viruses to District equipment.
8. Users must not access or display pornography, obscenities, or other material deemed inappropriate for educational purposes. Access must be specifically related to class assignments.
9. Use of chat rooms except as a specific class project is prohibited.
10. Downloading of any files except for specific class assignments is prohibited. Any downloaded files must be scanned for viruses prior to use or installation.

Disciplinary Action

1. Users violating any Internet responsibilities will be prohibited from using Internet resources and other District hardware and software.

2. Users will be required to make full financial restitution for any damages or unauthorized expenses that the District incurs for violation of this agreement.

3. Users violating any of the responsibilities may face additional disciplinary action deemed appropriate in accordance with the district disciplinary policy and appropriate federal or state laws.

4. Users will be disciplined for violating the privileges including, but not limited to:
 - Violations of any of the responsibilities set forth in this agreement;
 - Using a computer ID other than his/her own;
 - Modifying or defacing hardware or software;
 - Improperly exiting established menus or applications;
 - Using software prohibited in labs and classrooms.

Users found in violation of the Internet Acceptable Use Policy can expect the minimum following action to be taken:

First Offense: The loss of all Internet and/or Network privileges for nine weeks. The offense will be recorded in the user's file. The user will review the Acceptable Use Policy.

Second Offense: The loss of all Internet and/or Network privileges for the remainder of the school year.

Date

Signature

Contact Person:

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Web Address: www.a-f.k12.mi.us/site/TechPlan/03-05.mht

District #79010

ISD –

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